

Meeting: **Overview and Scrutiny Committee**  
Date: **1 June 2021**  
Time: **7.00 pm**  
Place: **Council Chamber - Civic Centre, Folkestone**

To: **All members of the Overview and Scrutiny Committee**

The committee will consider the matters, listed below, at the date, time and place shown above. The meeting will be open to the press and public.

Due to current social distancing guidelines, only 6 seats are available for members of the public at meetings in the Council Chamber. These seats are available on a first come, first served basis.

Members of the public are encouraged to view the meeting online as this meeting will be streamed live to the internet and can be viewed at: <https://folkestone-hythe.public-i.tv/core/portal/home>

Members of the committee, who wish to have information on any matter arising on the agenda, which is not fully covered in these papers, are requested to give notice, prior to the meeting, to the Chairman or appropriate officer.

1. **Appointment of Chairman**
2. **Appointment of Vice-Chairman**
3. **Apologies for Absence**
4. **Declarations of Interest (Pages 3 - 4)**

Members of the committee should declare any interests which fall under the following categories:

- a) disclosable pecuniary interests (DPI);

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- b) other significant interests (OSI);
- c) voluntary announcements of other interests.

5. **Minutes (Pages 5 - 8)**

To consider and approve, as a correct record, the minutes of the meeting held on 30 March 2021.

6. **Minutes of the Finance & Performance Scrutiny Sub-Committee (Pages 9 - 10)**

To consider and approve, as a correct record, the minutes of the Finance and Performance Scrutiny Sub-Committee on 27 April 2021.

7. **Appointment of members and election of chairman to the Finance and Performance Scrutiny Sub-committee**

8. **Customer Access Point**

A presentation to be given to members on the proposal to set up a Customer Access Point initially with the Civic Offices and subsequently moving to Folca.

9. **Folkestone Town Centre Place Plan (Pages 11 - 54)**

Report OS/21/01 presents an update on progress to develop the Folkestone Town Centre Place Plan. The report sets out the context for this, engagement undertaken and the emerging key themes and interventions from which the plan will be developed.

10. **Performance Management Framework (Pages 55 - 82)**

The Council's Performance Management Framework was originally created and approved in 2014, with minor amendments being approved by Cabinet in 2017. The Performance Management Framework has been reviewed and simplified to make it more meaningful and useful for officers, elected members and all those who are engaged in the Council's performance management.